

AUTOMATIC PAYMENT PLAN**Walla Walla University Flight Center****192 W Boeing Ave, Walla Walla, WA 99362****Phone: (509) 527-2323****Fax: (509) 527-8926**

 Student ID Number
 (Leave blank if Community Renter)

Name of Student

I authorize Walla Walla University to automatically charge my debit/credit card(s) or bank account(s) listed below for items charged to my aviation account. I understand that by signing this form, I authorize my entire aviation balance to be charged each week. Please refer to the reverse side of this form for explanations of terms and conditions, including collection costs and procedures if your payment is declined. **This form is optional.** As an alternative, you may prepay your aviation charges by cash, check, or debit/credit card, but you must have at least \$400 prepaid in order to fly. This form allows us to collect from you if you do not pay your aviation balance.

Option 1: You have the option of giving two debit/credit cards to use. Please give two cards if the card limit on either of them is \$1,000 or less, or you will want to use a different card on occasion. **A 2.75% convenience fee will be assessed.**

	CARD TYPE: Amex, Disc, MC, Visa	CARD NUMBER	EXP. DATE (MM/YY)	3 DIGIT CODE (On Back of Card)
1		/ / /	/	
2		/ / /	/	

Option 2: You have the option of giving us your bank account information. Please include a second account if the first has an average balance of less than a \$1,000 or less, or you will want to use a different bank account on occasion. **No fee is assessed.**

	Account Type: Circle One	Bank Account Number	Bank Routing Number Nine Digits
1	Checking Savings		
2	Checking Savings		

Print Name (On Card or Bank Account) _____

Authorized Signature _____ Date _____

Cell Telephone # _____ Work Telephone # _____

Card's Billing Address _____

Email Address _____

 Request Receipt OR No Receipt, Thanks**For Office Use Only**

WALLA WALLA UNIVERSITY

Credit/Payment Agreement

This is an agreement between Walla Walla University, a Washington non-profit organization, as creditor, and the Student/Borrower/Debtor named on the reverse side of this form.

In this agreement the words "you," "your," and "yours" mean the Student/Borrower/Debtor. The word "account" means the account that has been established in your name to which charges are made and payments credited. The words "we," "us," and "our" refer to Walla Walla University.

You agree to pay in full when due all aviation charges, fees, insurance, and all other costs incurred while training at the Walla Walla University Flight Center. By executing this agreement, you agree that all charges to your account will be paid in full.

Nature of Charges: All flight costs and instruction costs will be charged to your account as they are incurred. Reports are completed every Monday morning; any balance remaining on your account at that time will automatically be charged to the credit card(s) listed on the reverse side of this agreement.

For those that will not have a credit card on file, a Financial Clearance Checklist must be completed each quarter the student is enrolled. A \$350 credit balance must be maintained on the student's Aviation account at all times.

Payments: Unless we approve other arrangements in writing, the balance on your account is due and payable by the end of every Sunday. If your payment is declined, you cannot fly until either the automatic payment will process, or you have a \$350 credit balance.

Miscellaneous Charges: If a pilot uses an airplane credit card to pay for anything other than fuel, oil, or maintenance items as approved by a Director of the Aviation program (per Walla Walla University Regulations), the total of said charges is the responsibility of the pilot. If these charges remain unpaid for more than two weeks, we will automatically charge the credit card listed on the reverse side of this agreement for the full balance.

Charges to Account: We shall have the right to cancel your privilege to make charges against your account at any time.

Finance Charge: A finance charge will be imposed on each item of your account which has not been paid by the statement due date. The **FINANCE CHARGE** is computed at the rate of one percent (1%) per month, or an **ANNUAL PERCENTAGE RATE** of twelve (12%) percent on the past due balance. The past due balance is calculated by taking the last month's statement balance and subtracting any payments, credits or financial aid received by the statement due date. A grace period may be given until the end of the month, at the University's discretion. The remaining balance owing, if any,

is multiplied by one percent (1%) to obtain the periodic finance charge. The

minimum Finance Charge is \$1.

Default: You will be in default if you do not pay your account in accordance with any agreement approved by us in writing. If we do not have a written agreement, you will be in default if you do not pay your statement balance in full by the due date on the statement. Default means that we can demand immediate payment of the full account balance. If we have to refer your account to a collection agency, you agree to reimburse Walla Walla University for any collection agency fees, which may be based on a percentage of your account balance, at a maximum of 50 percent (50%) of the debt, and all costs and expenses, including reasonable attorney's fees we incur in such collection efforts. If we have to refer collection of the balance to a lawyer, you agree to pay all lawyer's fees which we incur plus all court costs. In case of suit, you agree the venue shall be in Walla Walla County, Washington. If we begin an action to collect an account and you win the suit, we will pay your reasonable attorney fees and court costs.

Credit History: You give us permission to check your credit and employment history and to answer questions about your credit and employment experience. We have the option to report your account status to any credit reporting agency such as a credit bureau.

Withholding of Records: If you have an unpaid account, or if you are in default on any balance, you understand that we may retain your transcript, diploma, and all records. Those records will not be released until the above conditions have been satisfactorily resolved.

Credit Balance: You agree, upon the termination of your student status at Walla Walla University, that any credit balance remaining on your aviation account may be applied to your student account (except non-refundable scholarships).

Attorneys-in-fact: By this Agreement you agree to designate the officers and employees of Walla Walla University as your attorneys-in-fact for purposes of collecting checks, endorsing checks, and applying the same against your account. These checks may include scholarship checks and payments for your account.

Co-signature: If this or another Credit/Payment Agreement is signed by another person, that co-signature remains in effect until canceled in writing. If written cancellation is received, it becomes effective with the start of the next quarter you are enrolled.

Effective Date: Once you have signed on the reverse side of this agreement, you agree to all of the terms and conditions contained herein and the agreement will be in full force and

effect.