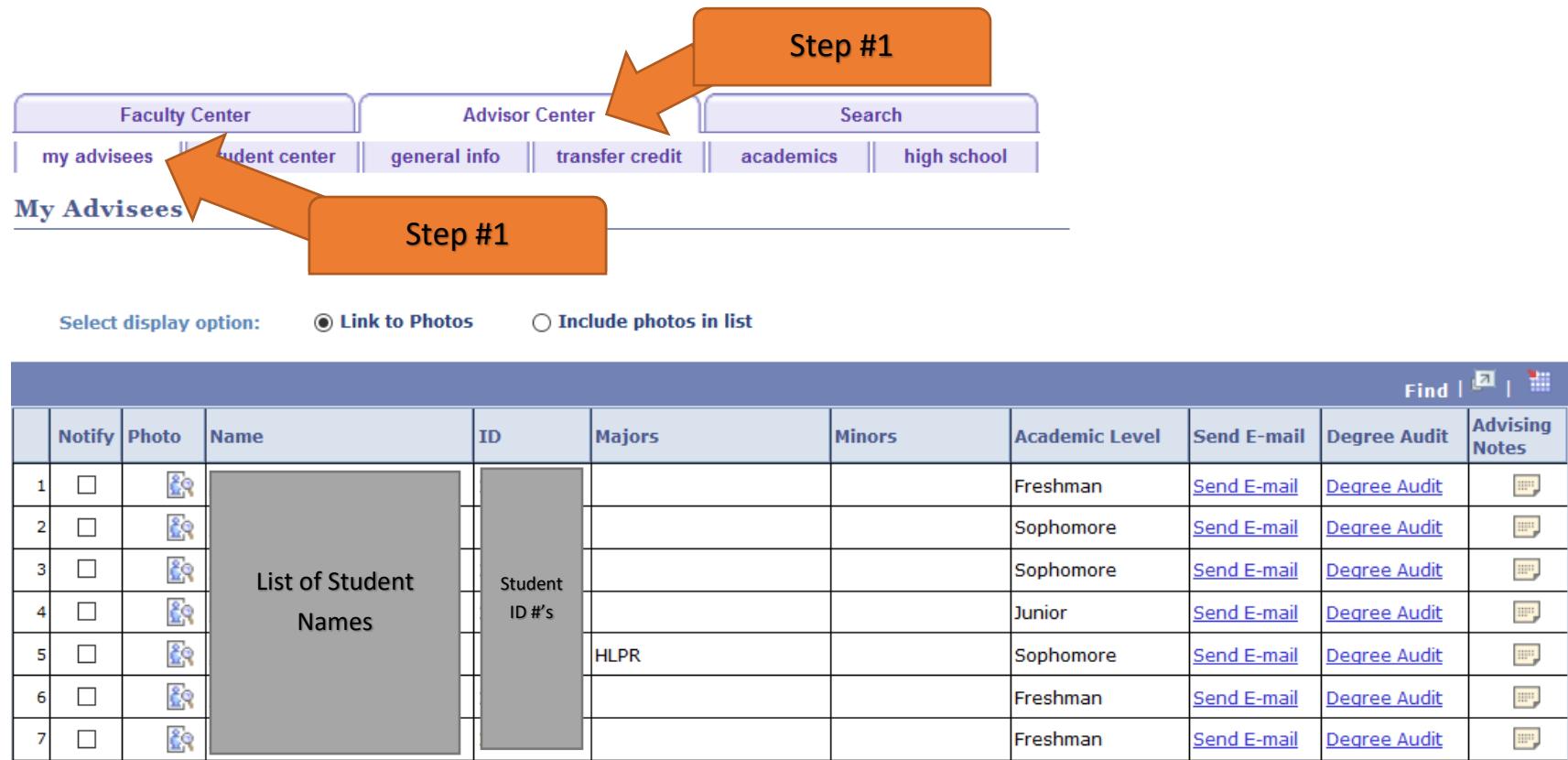


Reviewing Transfer/ AP Credit

1. Open Advisor Center>**My Advisees**

2. Click on **Student Name**



Step #1

Step #1

Faculty Center Advisor Center Search

my advisees student center general info transfer credit academics high school

My Advisees

Select display option: Link to Photos Include photos in list

	Notify	Photo	Name	ID	Majors	Minors	Academic Level	Send E-mail	Degree Audit	Advising Notes
1	<input type="checkbox"/>		List of Student Names	Student ID #'s			Freshman	Send E-mail	Degree Audit	
2	<input type="checkbox"/>						Sophomore	Send E-mail	Degree Audit	
3	<input type="checkbox"/>						Sophomore	Send E-mail	Degree Audit	
4	<input type="checkbox"/>						Junior	Send E-mail	Degree Audit	
5	<input type="checkbox"/>						Sophomore	Send E-mail	Degree Audit	
6	<input type="checkbox"/>						Freshman	Send E-mail	Degree Audit	
7	<input type="checkbox"/>						Freshman	Send E-mail	Degree Audit	

3. Click on Drop down box under “Academics” > Select “Transfer Credit: Report” and then click: 

Advisee Student Center

Student Name & ID #

*Change Advisee Student Name

Academics

My Class Schedule Shopping Cart My Planner

other academic...

Step #1

Step #2

 1	ACCT 201-C LEC (1401)	MoWeThFr 12:00PM - 12:50PM Bowers Hall 004
 1	ECON 210-0 LEC (1660)	MoTuWeTh 9:00AM - 9:50AM Bowers Hall 105
 1	EN	10:00AM - 11:00AM Bowers Hall 105
 1	PEAC 177-0 LEC (1123)	MoWe 11:00AM - 11:50AM Winter Educational Complex Gym

4. Review Transfer Credit information

Transfer credit information will show you the following:

- *Source Institution*- College Board- AP /Other Institution
- Transfer term
- Incoming Course Information (From other institution)
- Equivalent Course (Name and title of course offered at WWU)
- Units-
- Grade

Course Credits								
Model Nbr	1	Posted	Credit Source Type		Manual			
Institution	Walla Walla University		Source Institution		College Board - AP			
Career	Undergraduate							
Program	Undergraduate							
Transfer Term	Incoming Course	Units Taken	Grade Input	Status	Equivalent Course	Units	Grade	
Autumn, 2014	MATH 181		NC	Posted	NOEQ 198	0.000	TNC	Example: Student did not receive credit for MATH 181 or PLSC 224. Marked as "TNC"
Autumn, 2014	PLSC 224		NC	Posted	NOEQ 198	0.000	TNC	Example: Student did not receive credit for MATH 181 or PLSC 224. Marked as "TNC"
Autumn, 2014	ENGL 122	3.00	S	Posted	ENGL 122	3.000	TS	Example: This student received AP credit for ENGL 121 & ENGL 122
Autumn, '14	ENGL 121	3.00	S	Posted	ENGL 121	3.000	TS	Example: This student received AP credit for ENGL 121 & ENGL 122