

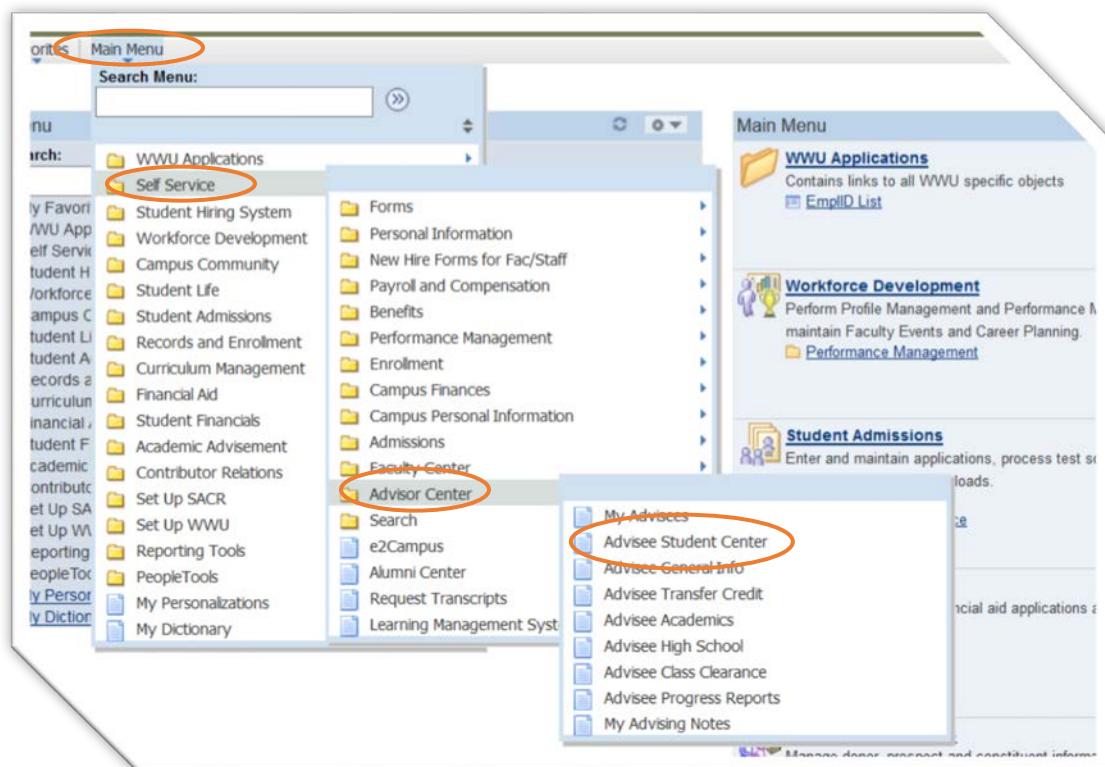
## Navigating: Advisor Student Center

Advisee Student Center is a tool for you to review all your listed advisees. This will allow you access to view important information related to each of your advisees.

In Advisee Student Center you can access the following:

- Review a full list of your advisees
- Review student academic information
- Review Majors/Minors
- Send an email directly to a student
- View advisee Degree Audit
- Make an Advising Note

To access Advisor Center, go to: **Main Menu>Self Service> Advisor Center> Advisee Student Center**



Advisor Center will show you a list of your assigned advisees, ID number and academic level.

Through your Advisor Center you will have the capability to also:

- Advising Note
- Viewing Degree Audit
- Send a direct email message to a student.



Faculty Center      Advisor Center      Search

my advisees    student center    general info    transfer credit    academics    high school

My Advisees

Select display option:  **Link to Photos**    **Include photos in list**

	Notify	Photo	Name	ID	Majors	Minors	Academic Level	Send E-mail	Degree Audit	Advising Notes
1							Freshman	<a href="#">Send E-mail</a>	<a href="#">Degree Audit</a>	
2							Sophomore	<a href="#">Send E-mail</a>	<a href="#">Degree Audit</a>	