

WALLA WALLA UNIVERSITY

Summer Bulletin



2021

Contents

Contact Information.....	3
Calendar - Summer 2020.....	4
Spiritual Programs	4
Academic Information	5
Admission	5
Registration	5
Financial Clearance.....	5
Rosario Beach Marine Laboratory Registration	5
Veterans Registration	6
Late Registration	6
Course Load	6
Withdrawals.....	6
Refund and Withdrawal Deadlines	6
Financial Information.....	7
Tuition.....	7
Fees	7
Tuition – North Pacific Union Conference Teachers.....	7
Tuition Refunds	7
Housing	8
Music Fees	8
Miscellaneous Course Fees	8
Insurance.....	8
On-Campus Student Employment.....	8
Financial Aid.....	9
Online Courses	10
Registration	10
General Class Information	10
Class Textbooks and Materials.....	10
Course Descriptions	10
Rosario Beach Marine Laboratory	11
Academic Support Services	11
Counseling and Testing Center.....	13

Counseling and Testing Office contact..... 13

Summer Personnel 14

 Summer Session Office..... 14

 University Administration 14

 Academic Department Administration 14

Equal Opportunity Commitment

It is the policy of Walla Walla University to provide equal educational opportunity without regard to age, race, color, religion, national origin, sex, marital status, disability, or other protected classes as required by local, state, and federal laws that apply to the University. In addition, the University provides equal employment opportunity without regard to age, race, color, national origin, sex, marital status, disability, or other protected classes as required by local, state, and federal laws that apply to the University.

Walla Walla University prohibits all forms of sex discrimination and sexual misconduct including, but not limited to sex-based intimidation and harassment, sexual harassment, domestic violence, dating violence, stalking, and sexual violence. For further information or to report an incident, go to: wallawalla.edu/title-ix.

Walla Walla University
Summer Session Office
204 South College Avenue, College Place, WA 99324-1198
(509) 527-2395 or (866) 441-2395
wallawalla.edu/academics/summer-session

Contact Information

Application Information

Dale Milam, Director for Admissions
Marketing and Enrollment Services
(509) 527-2608 or (800) 541-2608/Fax (509) 527-2397
e-mail: admissions@wallawalla.edu

Academic Advisement

Herlinda Ruvalcaba, Director
Academic Advisement
(509) 527-2132 or (800) 558-2132
e-mail: advisement@wallawalla.edu

Academic Information

Scott Ligman, Director of the Summer Session
Associate Vice President for Academic Administration
(509) 527-2395
e-mail: summer@wallawalla.edu

Financial Arrangements

Financial Counselor
Student Financial Services
(509) 527-2815 or (800) 656-2815/Fax (509) 527-2556
e-mail: stufin@wallawalla.edu

Work Opportunities

Heidi Lindstrom, Employment Coordinator
Student Financial Services
(509) 527-2357 or (800) 656-2357
e-mail: stuemp@wallawalla.edu

Summer Residence Hall and Off-Campus Housing

Residential Life & Housing
(509) 527-2539
e-mail: housing@wallawalla.edu

Student Life Issues

David Iwasa, Dean of Students, (509) 527-2542
Assistant Vice President for Student Life
(509) 527-2511
e-mail: student.life@wallawalla.edu

Rosario Beach Marine Laboratory

Kirt Onthank, Director
Department of Biological Sciences
(509) 527-2602
web: rosario.wallawalla.edu; e-mail: rosario@wallawalla.edu

School of Nursing, Portland Campus

Lucille Krull, Dean
School of Nursing, Portland Campus
(503) 251-6115/Fax (503) 251-6249
e-mail: Portland.advisement@wallawalla.edu

School of Social Work, Montana Campuses

Pamela Bing Perry, Billings MSW Program Coordinator
(406) 254-9907 or (888) 263-4880/Fax (406) 254-0648
e-mail: socialwork-billings@wallawalla.edu

Laurellé C. Warner, Missoula MSW Program Director
(406) 549-4928 or (888) 296-7416/Fax (406) 549-5215
e-mail: socialwork-missoula@wallawalla.edu

Calendar - Summer 2020

Main Campus:

Six-week session	June 21 – July 30
Eight-week session	June 21– August 13
Ten-week session	June 21– August 27
Short sessions	varying dates beginning June 21 or later
Portland Nursing Campus	June 21 - August 27
Rosario Beach Marine Laboratory	June 21 - August 13

April 12, Monday	Registration Opens
June 2, Wednesday	Financial Clearance Begins
June 21, Monday	Instruction Begins
June 21, Monday	Portland Campus Registration
June 21, Monday (4:00 p.m.)	Financial Clearance Deadline
June 21, Monday (4:00 p.m.)	New Undergraduate Student Orientation (CTC 305)
June 21, Monday (6:30 p.m.)	Rosario Beach Marine Laboratory Registration
July 5, Monday	Independence Day Holiday
August 27, Friday	Completion Deadline for August Graduates

Spiritual Programs

Contact chaplain:	chaplain@wallawalla.edu
Chaplain available 24/7	509-527-2010 Option #1

Academic Information

Admission

Individuals seeking admission to Walla Walla University must apply for admission either online at wallawalla.edu/apply or on forms supplied by the Marketing and Enrollment Services office. Prospective undergraduate students must meet admission requirements as outlined in the Undergraduate Bulletin. Prospective graduate students must meet admission requirements as outlined in the Graduate Bulletin. A “Steps to Enrollment Checklist” for undergraduate and graduate students can be found at apply.wallawalla.edu/info.

North Pacific Union Conference K-12 teachers who are not seeking to obtain a degree do not need to apply for admission.

Individuals who are not seeking a degree may apply at the Academic Records Office to take courses for which they have sufficient background. As non-matriculating students, they are not eligible for a degree, although by completing requirements for regular admission they may become degree candidates.

Registration

Continuing or returning students may register for classes online through myWWU beginning April 12. New students will be given an opportunity to register by phone (800) 558-2132 after about April 19. Distance learning students may register according to the instructions at wallawalla.edu/academics/distance-learning (see page 9).

Current North Pacific Union Conference K-12 teachers who qualify for conference sponsorship may register online at wallawalla.edu/k12. Conference authorization will be verified before the registration is processed. Early registration is encouraged.

Any students, including K-12 teachers, who have not completed registration in advance, may register at the Academic Records Office during regular office hours on the first day of classes if the course is still open or has not been cancelled. Registration is not official until all procedures have been completed and financial clearance has been arranged.

Financial Clearance

Online financial clearance is required and may be arranged through a student’s myWWU account or through Student Financial Services (see page 7). **Students who register for classes but do not obtain financial clearance by 4 p.m. on June 21 will be automatically dropped from their courses.**

Rosario Beach Marine Laboratory Registration

Students planning to enroll for Rosario classes must apply online at rosario.wallawalla.edu.

Veterans Registration

Students receiving Veterans educational benefits need to register for a full summer course load. Questions regarding enrollment for summer school should be directed to the veteran's advisor in the Academic Records Office at (509) 527-2811.

Late Registration

Students who are approved to register after a class or workshop has begun will be charged a late registration fee of \$75. Students may not register for eight-week classes after the first week of the summer term. Students taking short-term courses must be registered and in attendance the first day of classes.

Course Load

The maximum course load for which an undergraduate student may enroll is 12 credits distributed evenly throughout the eight-week session, unless the associate vice president for Academic Administration approves an overload. A course load of 9-12 credits is considered a full load for undergraduate students for the eight-week session. Course loads for graduate students vary according to the program of study.

Withdrawals

Students withdrawing from any or all courses must submit the appropriate official withdrawal form to the Academic Records Office. During Summer Session, withdrawal deadlines vary according to the starting date and duration of each class; the table below lists main session withdrawal deadlines, as well as tuition refund deadlines. A complete schedule of withdrawal deadlines for all sessions is available at the Academic Records Office.

When a student withdraws during the quarter, no refund will be made until 30 days after the close of the month in which the student withdrew. Students who leave school without completing withdrawal procedures will be charged until proper arrangements are made. Refunds, if applicable, will be based on the date these arrangements are completed, not the date course attendance ended.

Refund and Withdrawal Deadlines

Course Session Dates*	100% Tuition Refund Deadline	75% Tuition Refund Deadline	50% Tuition Refund Deadline	Last day to Withdraw from a Class
June 21 – July 30	June 23	June 30	July 9	July 23
June 21 – August 13	June 26	July 2	July 15	July 30
June 21 – August 27	June 27	July 7	July 21	August 13

*Additional deadline information is available from the Academic Records Office at (509) 527-2132.

Financial Information

Tuition

Undergraduate tuition for the summer quarter is \$803 per quarter hour; graduate tuition is \$655 per quarter hour. Students accepted into the summer Portland campus nursing program are eligible for bracket tuition of \$9,636. For additional financial information, please contact the School of Nursing. All students should plan to pay their tuition at the time of registration. Students who register for classes but do not obtain financial clearance by 4 p.m. on June 21, the first day of summer session, will be automatically dropped from their courses.

Fees

Class fees are charged as published in the 2020-2021 Walla Walla University Financial Bulletin at wallawalla.edu/academics/bulletins. Rosario Beach Marine Laboratory (see page 111) or extended field trips may require payment of special fees.

In addition to any class fees, the following General Fee applies.

Undergraduate	\$114*
Graduate	\$70*

**This fee only applies to students who are at least half time (6 credits for undergraduate, 4 credits for graduate) during the summer session. It does not apply to NPUC Teachers, study tour, ACA or Rosario students.*

Tuition – North Pacific Union Conference Teachers

Teachers from within the North Pacific Union Conference of Seventh-day Adventists whose employing conferences confirm that they are under a full-time contract for the 2020-2021 school year may qualify for a tuition waiver. However, teachers must pay directly when billed for books, supplies, graduation fees, miscellaneous class fees, or room rental charges. Conference sponsorship does not cover classes requiring individualized instruction (aviation, music lessons, etc.).

Tuition Refunds

A student withdrawing from classes during the summer quarter will receive a refund in accordance with the policy stated in the online Financial Bulletin. A 100 percent refund is given if no more than 10 percent of the class is over, 75 percent, if no more than 20 percent of the class is over, and 50 percent, if no more than 40 percent of the class is over. Refund deadlines vary according to the length and dates of each class; see page 6 for main session refund dates. A complete schedule of refund dates is available at the Academic Records Office.

When a student withdraws during the quarter, no refund will be made until 30 days after the close of the month in which the student withdrew. Students who leave school without completing withdrawal procedures will be charged until proper arrangements are made. Refunds, if applicable and approved, will be based on the date withdrawal arrangements are completed, not the date course attendance ended.

Housing

For information see www.wallawalla.edu/housing.

Music Fees

Music lessons can be taken for credit or no credit. When lessons are taken for credit, in addition to the regular tuition charge, there is a lesson fee of \$225 per quarter for nine half-hour lessons or \$450 per quarter for nine one-hour lessons. When lessons are not taken for credit (no-tuition charge), the lesson fee is \$335 per quarter for nine half-hour lessons or \$670 per quarter for nine one-hour lessons.

Miscellaneous Course Fees

See the online summer class schedule for current course fees at classopen.wallawalla.edu.

Insurance

All Walla Walla University students must have health insurance while they are enrolled at WWU. Students are responsible for obtaining and maintaining their health insurance. If a student's health insurance lapses while they are a student at WWU, they are responsible for obtaining replacement coverage. All students, and in particular our international students, are encouraged to carefully review their health insurance coverage to ensure that they are covered for services in the Walla Walla region. If students require assistance in finding a health insurance plan to meet their needs, please go to www.wallawalla.edu/insurance.

On-Campus Student Employment

Work opportunities are limited during the summer months and employment is not guaranteed. Students are strongly encouraged to arrange for work prior to arriving on campus. Employment opportunities may be available in grounds, custodial, residence hall custodial, plant maintenance, The Express, library, campus offices, and academic departments. Permission to begin working is given only to students who are registered for summer quarter or who have been accepted and preregistered for a minimum of 12 credit hours fall quarter.

All students wishing to work on the Walla Walla University campus are required to present original documents that establish both their identity and eligibility to work before they will be authorized to begin work. For more information, contact the Student Employment Office at (509) 527-2357 or (800) 656-2357.

All students who work on campus during the summer are required to sign a Summer Worker Agreement at the Student Employment Office by June 22, 2019. Student employees who rent from the university, either residence hall or university housing, must pay any previous balance owing on their accounts and make arrangements for payment of summer rent by June 22. They may either pay their summer rent in advance or agree to a payroll deduction of at least 75 percent of their wages to cover their rent, cafeteria, and other charges as they occur, and to save for fall quarter expenses. If charges exceed the payroll deduction, students are responsible for paying their account promptly.

when billed. Students with unusual situations may consult a financial counselor about a possible reduction in their payroll deduction.

Student summer employees who do not rent housing from the university are encouraged to voluntarily sign up for a payroll deduction of at least 35 percent to save for fall quarter expenses.

Financial Aid

Students who need assistance for summer quarter may apply for limited financial aid. Some students may be eligible for a Federal Pell Grant, loans (such as Federal Direct Loans), or State Need Grants.

Students who wish to be considered for state or federal grants and loans must submit their 2020-2021 FAFSA (Free Application for Federal Student Aid) online at <https://fafsa.ed.gov/> prior to June 30, 2021. The federal government will not grant exceptions to this deadline. A student cannot be considered for the Federal Pell Grant or the Federal Direct Loan if this deadline is missed. All financial forms and applications can be found at wallawalla.edu/forms.

A completed Financial Aid file contains:

1. Correct ISIR (Institutional Student Information Record). The federal processor generates the ISIR after a FAFSA is submitted. Students who list Walla Walla University (code 003799) on their FAFSA will have their ISIR electronically sent to Walla Walla University by the federal processor. Students who did not list Walla Walla University on their FAFSA will need to add WWU's code (003799) to their FAFSA.
2. Walla Walla University Financial Aid Application (either the undergraduate or the graduate depending on acceptance into a program). Students who have been accepted to WWU will need to sign in to complete the form at sfs.wallawalla.edu/aid-application.
3. Proof of school completion (final transcript or letter of verification) for undergraduate; proof of Bachelor completion (final transcript) for graduate.
4. Additional documentation, if needed, for verification purposes.

Only financial aid that has been awarded by registration time may be deducted from the estimated costs. Students eligible for federal financial aid must be registered for classes by June 30. Students who register or add classes after that date cannot receive federal financial aid for those classes.

Students who are on a waiting list or waiting for a letter of acceptance should complete the financial aid application. Aid is not awarded until students receive their acceptance to Walla Walla University. However, if a student is accepted and moves off the waiting list at the last moment, it is to the student's advantage to have the financial aid application already completed.

Online Courses

Students taking online courses must have basic computer competency, including use of e-mail and regular high-speed internet access. Information on minimum computer hardware requirements is available at the Equipment link on the distance learning website: wallawalla.edu/academics/distance-learning.

The regular tuition rate applies for all online courses (see page 7). Online courses begin on June 21 and end on August 13 unless otherwise indicated. Course enrollment minimums and maximums apply.

Registration

Students may register for online courses as indicated below. For further information, see the “How to Register” link at <https://www.wallawalla.edu/academics/distance-learning/how-to-register/>.

- Currently enrolled Walla Walla University students register online through myWWU beginning April 12 and must arrange financial clearance by 4 p.m. on June 21.
- North Pacific Union Conference K-12 teachers register online for all courses, including online courses, at wallawalla.edu/k12.
- Guest students taking courses for transfer to other institutions (not seeking a degree at Walla Walla University) register by completing a registration form and payment information online at wallawalla.edu/academics/distance-learning.

Financial clearance is required for all students. Students who register for classes but do not obtain financial clearance by 4 p.m. on June 21 will be automatically dropped from all summer courses (see page 5).

General Class Information

General studies courses are offered at WWU online. Dates are June 21–August 13 unless otherwise indicated. Students should consult the Academic Advisement office or their academic advisor in determining which courses will meet their general studies requirements. The current class schedule is available at classopen.wallawalla.edu. If you have questions concerning a class, please email the Instructor (i.e., firstname.lastname@wallawalla.edu)

Class Textbooks and Materials

For class textbook(s) and/or material(s) and retail price information for summer courses see wallawalla.bncollege.com.

Course Descriptions

Description of courses offered in the summer of 2021 can be viewed at wallawalla.edu/academics/bulletins in the 2020-2021 Undergraduate Bulletin or Graduate Bulletin.

The following course is offered this summer but not published in 2020-2021 Bulletin.

BIOL 400B – MARINE ENVIRONMENTAL PHYSIOLOGY: EXTREME LIFE OF THE SEA (5 CR)

Focuses on the physiology of marine organisms. Tours the marine environment and examines the biology of organisms found in a variety of marine habitats. Emphasis on physiological adaptations which allow species to survive in extreme habitats like the deep sea, hydrothermal vents, and oxygen minimum zones.

Rosario Beach Marine Laboratory

Session dates: June 21 – August 12

Go to www.rosario.wallawalla.edu for current information.

Academic Support Services

Academic Advisement

Canaday Technology Center, Room 311

Contact: call (509) 527-2132 or (800) 558-2132, or email advisement@wallawalla.edu

The Academic Advisement Office assigns each student an advisor; provides information about academic policy, procedures, resources, class placement, and programs; and monitors students' academic progress. The director of Academic Advisement is also available to assist students with changing majors, course selection, and registration for summer and fall quarters.

Student Development Center

Village Hall, Lower Level

Contact: (509) 527-2313, email stu.dev@wallawalla.edu; web: www.wallawalla.edu/sdc

Career Services

The Career Services assists students with career and professional development, personal assessment, and career counseling, as well as career-related work experiences such as internships. Services provided include interest assessments, one-on-one counseling, résumé critiques, and mock interviews. Graduating seniors and alumni may also receive job search coaching, e-portfolio assistance, and information on graduate and professional school programs.

Disability Support Services

Contact: Sue Huett, DSS Coordinator at (509) 527-2366 or disability.support@wallawalla.edu

Walla Walla University is committed to providing reasonable accommodations to students with documented disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Amendments Act of 2010. Disability Support Services (DSS) provides access to academic or co-curricular programs through a variety of services and equipment. Students requesting accommodations must provide appropriate documentation of a disability to the DSS office. The DSS office is located in the Teaching Learning Center on the lower level of Village Hall and serves all WWU campuses. For accommodation, policies and guidelines see

wallawalla.edu/dss.

Peer Tutoring Center

Limited tutorial help is available for some lower division classes. Please visit

www.wallawalla.edu/resources/student-support-services/student-development-center/peer-tutoring .

WWU Libraries

Resources for student research, including Research Central, full-text article databases, and reference e-resources, are located on the WWU Libraries homepage: library.wallawalla.edu. Research Central, the libraries' online discovery system, connects students to the WWU Libraries collections as well as to collections from the thirty-eight other Orbis Cascade Alliance (Alliance) member libraries. Students on the College Place and Portland campuses may access the Summit Catalog through Research Central and directly request items from another Alliance library. Off-campus, authenticated access, to the libraries' electronic resources is available to current students, faculty, and staff by logging in using their WWU username and password.

Peterson Memorial Library

Dedicated to serving the information needs of students and faculty, librarians are available to facilitate student success through assistance in finding articles and other resources for papers, speeches, and other assignments. More in-depth research consultation is also available. Librarians are located at both Peterson Memorial (College Place campus) and School of Nursing (Portland campus) libraries. Library Research Consultants are located at the Billings and Missoula MSW campuses in Montana. Information about library services for online students is located at LibAnswers: wallawalla.libanswers.com. Research tips and trouble-shooting ideas are located on the distance learning research guide: wallawalla.libguides.com/DistanceLearning .

Contact: Library services are available by phone (509- 527-2134), e-mail (reference@wallawalla.edu), or chat (wallawalla.libguides.com/Reference-Information).

Counseling and Testing Center

Walla Walla University is committed to the mental health and wellness of our students. The Counseling Center offers a holistic approach to problem solving in an environment of respect and acceptance. We have a number of resources to support whole-student wellness coordinated through our Student Health and Wellness program. The Testing Center administers national standardized tests, placement tests, challenge exams, required department exit tests and provides proctoring services for a variety of other exams to meet the needs of our students.

Visit the website at <https://www.wallawalla.edu/resources/student-support-services/counseling-and-testing-center/>

Counseling and Testing Office contact

509-527-2147

Counseling.Testing@wallawalla.edu

Summer Personnel

Summer Session Office

Summer Session Director
Executive Assistant

Scott Ligman, PhD
Cheri Wolcott

University Administration

- John K. McVay, Ph.D., President
- Volker Henning, Ph.D., Vice President for Academic Administration
- Steven G. Rose, B.S.B.A., C.P.A., Vice President for Financial Administration
- Doug Tilstra, Ph.D., Vice President for Student Life
- Jodi Wagner, B.A., Vice President for University Relations and Advancement
- Scott H. Ligman, Ph.D., Associate Vice President for Academic Administration
- Pamela Cress, Ph.D., Associate Vice President for Graduate Studies
- E. Kenneth Vyhmeister, M.S.T. C.P.A., Associate Vice President for Financial Administration
- Trevor Congleton, M.S.W., Associate Vice President for Marketing and Enrollment Services
- David Iwasa, Assistant Vice President for Student Life/Dean of Students
- Troy Patzer, M.B.A., Associate Vice President for Alumni and Advancement Services
- Pedrito U. Maynard-Reid, Th.D., Assistant to the President for Diversity

Academic Department Administration

- Dean, School of Business, Bruce Toews, Ph.D.
- Dean, School of Education and Psychology, Debbie Muthersbaugh, Ph.D.
- Dean, School of Engineering, Brian Roth, Ph.D.
- Dean, School of Nursing, Lucille Benson Krull, Ph.D.
- Associate Dean, School of Nursing, Kari A. Firestone, Ph.D.
- Dean, School of Social Work and Sociology, Darold Bigger, Ph.D.
- Dean, School of Theology, Carl Cosaert, Ph.D.
- Chair, Department of Art, Joel Libby, M.F.A.
- Chair, Department of Biological Sciences, David F. Lindsey, Ph.D.
- Chair, Department of Chemistry, Kyle Craig, Ph.D.
- Chair, Department of Communications and Languages, Linda Potter Crumley, Ph.D.
- Chair, Department of English, Kellie A. Bond, Ph.D.
- Chair, Department of Health and Physical Education, Rodd Strobel, M.Ed.
- Chair, Department of History and Philosophy, Gregory Dodds, Ph.D.
- Chair, Departments of Mathematics and Computer Science, Jonathan D. Duncan, Ph.D.
- Interim Chair, Department of Music, Pam Cress, Ph.D.
- Chair, Department of Physics, Thomas B. Ekkens, Ph.D.
- Chair, Department of Technology, Linda M. Felipez, Ed.D.
- Director, University Libraries, Carolyn S. Gaskell, M.A.

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204 S. College Ave. · College Place, WA 99324

(509) 527-2395 · *toll-free* (800) 541-8900

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